



# Minibus Driver

## Overview of the Role

The School is looking to appoint two minibus drivers to collect pupils on new minibus routes and bring them to school in the mornings.

The individuals will be responsible for completing daily checks to ensure the minibuses are operational, clean and ready to use. They will then be required to collect pupils based on an allocated route and return them safely to school.

## Hours of Work

This role will require the individual to work 6.30-8.30am Monday to Saturday (applications may be considered from individuals unable to work at weekends) during term time only (approximately 34 weeks a year).

## Person Specification

- Must have held a manual D1 driving licence for at least two years (essential)
- Must be over the age of 21, to meet insurance requirements (essential)
- MIDAS trained (desirable)
- Outstanding organisational and time management skills
- Ability to communicate effectively with all members of the School community
- Enthusiastic and willing to go above and beyond

## The School

The Pilgrims' School is a leading, selective, day and boarding boys' prep and double choir school, in a beautiful and historic 'city meets country' setting in Winchester. It is a vibrant, lively school where boys aged 4 to 13 are encouraged to find their passions and nurture them, whether that be in the classroom, science lab, music room, art room, sports fields, at Forest School or beyond.

Nestled between Winchester Cathedral, Winchester College, and Wolvesey Palace, the School occupies a superb site in the historic Cathedral Close. We enjoy the use of the picturesque Wolvesey playing fields and the sporting facilities of Winchester College. With our Choral foundations, the School encourages musical achievement in all its pupils, but also excels in academic endeavour, sport and the arts. We enjoy an enviable local and national reputation.

For a flavour of the School and further information about us please visit our website at [www.thepilgrims-school.co.uk](http://www.thepilgrims-school.co.uk).

## Recruitment Policy

The Pilgrims' School is committed to providing the best possible care and education for its pupils and to safeguarding and promoting the welfare of children and young people. The School is also committed to providing a supportive and flexible working environment for its entire staff. The School recognises that in order to achieve these aims it is of fundamental importance to attract, recruit, and retain employees of the highest calibre, who share this commitment.

The aims of the School's recruitment policy are as follows:

- To ensure the best possible staff are recruited on the basis of merit, ability, and suitability for the position
- To ensure that all job applicants are considered equitably and consistently
- To ensure that no job applicant is treated unfairly on any grounds
- To ensure compliance with all relevant recommendations and guidance, including the recommendations of the DfE in Keeping Children Safe in Education and the code of practice published by the Disclosure and Barring Service (DBS)
- To ensure that the School meets its commitment to safeguarding and promoting the welfare of children and young people by carrying out all necessary pre-employment checks

Candidates are encouraged to review the School's full Recruitment Policy and Safeguarding Policy, both of which are available to download from the school website.

**This position description will not form part of the contract of employment. If the job is offered a draft contract of employment including salary and leave terms, and a full and detailed job description, will be provided for agreement.**

## How to Apply

To apply, please visit [www.thepilgrims-school.co.uk/vacancies](http://www.thepilgrims-school.co.uk/vacancies) where you will find an application form, along with further information about the school.

Applications will be considered as they are received, so early application is encouraged. Applications may be submitted to [recruitment@pilgrims-school.co.uk](mailto:recruitment@pilgrims-school.co.uk).